

BOOKING FORM

Name and Address of Organisation:
Contact(s):
Telephone number:
Email:
Date required:
Time required: From: To:
Number of delegates attending: (to be confirmed at least 5 working days in advance)
Room required: Blue & Cedar □ Jacobean □ Other □ please state
Room layout required: Board Theatre Classroom Other please state
Use of AV equipment required (fee applicable): Yes/No
Equipment required:
Lunch required: Yes/No Buffet Menu choice (see attached Menu): Lunch time: Refreshment times:
Other requirements:

Please return completed form with your non-refundable deposit to the address below:

Brickendonbury Estate Brickendonbury, Hertford SG13 8NL